

EMPLOYMENT APPLICATION

Paraeducator/Secretarial
Clerical Staff Assistant
Cook Assistant
Bus Driver

SKAMANIA SCHOOL DISTRICT 2

122 Butler Loop Road
Skamania, WA 98648

PRINT NAME _____
LAST FIRST MIDDLE

ADDRESS _____
STREET CITY STATE ZIP

PHONE _____ EMAIL _____
HOME CELL

GENERAL INFORMATION

Position you are applying for: _____

Do you speak a language other than English? Yes _____ No _____ If yes, what language(s)? _____

Have you been employed previously by Skamania School District? Yes _____ No _____ If yes, when? _____

Working with elementary and middle school age students is an integral part of the job for which you are applying. In detail, list past experiences and training which qualify you to work with this age students.

ADDITIONAL SKILLS/TRAINING

Computer Expertise: PC _____ Apple _____ Tablet _____

Computer Software: Word _____ Excel _____ Access _____ PowerPoint _____ Google Apps _____

Other skills/training that are relevant to the position for which you are applying: _____

EDUCATION

Please list in chronological order beginning with high school. Attach additional sheet if necessary.

High School	Location		Degree/Certificate earned	Date of graduation/GED
College/Trade School	Location	Major Study Area	Degree/Certificate earned	Dates attended
College/Trade School	Location	Major Study Area	Degree/Certificate earned	Dates attended
College/Trade School	Location	Major Study Area	Degree/Certificate earned	Dates attended
College/Trade School	Location	Major Study Area	Degree/Certificate earned	Dates attended

EMPLOYMENT RECORD

List your last three employers, starting with the present or most recent.

From:	Name & Address of Employer:	Telephone:	Position held:	Salary:	Reason for Leaving:
<hr/>					
To:					
From:	Name & Address of Employer:	Telephone:	Position held:	Salary:	Reason for Leaving:
<hr/>					
To:					
From:	Name & Address of Employer:	Telephone:	Position held:	Salary:	Reason for Leaving:
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To:					

REFERENCES

List three persons not related to you whom you have known for at least one year.

Name	Position	Address	Telephone
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Name	Position	Address	Telephone
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Name	Position	Address	Telephone
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Date you would be available to start work: _____

Are you lawfully employable in the United States? _____

I hereby certify that I understand and agree that misrepresentation or omission of facts called for in this application or at any time during the hiring process shall constitute cause for dismissal. I authorize any person, school, current employer, past employer and/or organization named in my application for employment with the Skamania School District to provide the district with relevant information and opinion that may be useful in making a hiring decision and release such persons and organizations from any legal liability in making such statements.

Date _____

Signature of Applicant _____

EQUAL OPPORTUNITY EMPLOYER

“The Skamania School District complies with federal and state laws, and applicable regulations regarding discrimination on the basis of any protected class as defined by law. This holds true for all district employment and opportunities. The Skamania School District specifically does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, non-job related sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance and/or grievance procedures may be directed to the school district’s Title IX compliance officer and ADA coordinator, Sally Godwin, 509-427-8239, 122 Butler Loop Road, Skamania, WA 98648. Inquiries regarding Section 504 requirements may be directed to Sally Godwin, 509-427-8239, 122 Butler Loop Road, Skamania, WA 98648.”

**Skamania School District 2
DISCLOSURE STATEMENT**

SECTION 1: PERSONAL INFORMATION (Please print)

1. Name: _____
 Last First Middle

2. Please list all former names you have used when working for another employer or which you are known to reference.

SECTION 2: PROFESSIONAL FITNESS

If you answer “yes” to any of questions 1 through 4, please give a complete explanation on a separate sheet of paper, including dates, circumstances, and any supporting documentation.

Yes No

1. Have you ever been dismissed, discharged or fired from any employment?
2. Have you ever resigned from or otherwise left any employment while allegations of misconduct on your part were pending or under investigation?
3. Have you ever been disciplined by a past or present employer because of allegation of misconduct?
4. Are you currently the subject of any investigation or inquiry by an employer because of allegations of misconduct or harassment on your part or have you ever been found to be guilty of misconduct or harassment by an employer?

APPLICANT DISCLOSURE

In accordance with RCW 43.43.830, applicants and prospective volunteers are required to complete this disclosure form. In addition, applicants who have been offered employment or volunteer assignments, as outlined in said law, will be required to complete a Request For Criminal History form. These requests will be forwarded to the Washington State Patrol for disclosure of any applicable charges or findings. Applicants may be employed on a conditional basis pending completion of such background investigation. Volunteers will be retained on the same conditional basis.

Answer YES or NO to each listed item. If the answer is YES to any item, explain in the area provided, indicating the charge or finding, the date, and the court(s) involved.

1. Have you ever been convicted of any crimes against persons as defined in RCW 43.43.830, and listed as follows: Aggravated murder; first, second or third degree murder; first or second degree kidnapping; first, second or third degree assault; first, second or third degree rape; first, second or third degree statutory rape; first or second degree robbery; first degree arson; first degree burglary; first or second degree manslaughter; first or second degree extortion; indecent liberties; incest; vehicular homicide; first degree promoting prostitution; communication with a minor; unlawful imprisonment; simple assault; sexual exploitation of minors; first or second degree criminal mistreatment; child abuse or neglect as defined in RCW 26.44.020; first or second degree custodial interference; malicious harassment; first, second, or third degree child molestation; first or second degree sexual misconduct with a minor; patronizing a juvenile prostitute; child abandonment; promoting pornography; selling or distributing erotic material to a minor; custodial assault; violation of child abuse restraining order; child buying or selling; prostitution; felony indecent exposure; or any of these crimes as they may be renamed in the future?

ANSWER _____ IF YES, EXPLAIN BELOW

2. Have you ever been found in any dependency action under RCW 13.34.030 (2) (b) to have sexually assaulted or exploited any minor or to have physically abused any minor?

ANSWER _____ IF YES, EXPLAIN BELOW.

3. Have you ever been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____ IF YES, EXPLAIN BELOW.

4. Have you ever been found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor?

ANSWER _____ IF YES, EXPLAIN BELOW.

INVESTIGATION CONSENT AND RELEASE OF LIABILITY

Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

I authorize the Skamania School District to make any investigation of a personal, educational, vocational, or employment history. I further authorize any former employer, person, firm, corporation, educational or vocational institution, or government agency to provide the Skamania School District with information, and release all entities from any and all liability as a result of furnishing this information. I agree that if I have provided false or incomplete statements, the district may, at its sole discretion, without notice or due process procedures, terminate my employment contract. If such action is taken by the district, the contract shall be deemed void from its inception.

Applicant Signature _____

Date _____ Place Signed _____