

## MINUTES

### REGULAR BOARD MEETING Monday October 21, 2019

**PRESENT:** Board members: Leslie Robb, Angus Anderson, Brenda Bush  
Absent: Paul Keating

Superintendent: Dr. Ralph Pruitt      Secretary: Amber Warren

Visitors: Bradlee Seehafer

#### **CALL TO ORDER**

Chair Angus Anderson called the meeting to order at 6:30 P.M.

**EXECUTIVE SESSION:** The board went into executive session to discuss a personnel matter and reconvened at 6:43 P.M..

#### **REGULAR MEETING OF THE BOARD**

- a. Flag salute

#### **MINUTES OF PREVIOUS MEETINGS**

Minutes from the regular meeting on September 16, 2019 were presented.

Leslie moved to accept the minutes, Brenda seconded and the motion passed unanimously.

#### **PUBLIC COMMENT**

No public comments were made

#### **CHANGES OR ADDITIONS TO THE AGENDA**

No changes or additions were made

#### **REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES**

##### **BUDGET STATUS REPORT**

- a. Angus gave a brief update on our budget and expenditures and reported that we are still in good shape. Transportation transfer is not showing up on our financial reports, Amber will look in it.

## **BILLS AND PAYROLL**

“The following vouchers as audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.”

### **Capital Project Fund:**

Check number 111 totaling \$3,341.32

A motion was made by Brenda to approve the Capital Projects check, was seconded by Leslie and the vote passed unanimously.

### **General Fund:**

**Accounts payable** checks numbered 28011 through 28055 and checks numbered 28078 through 28079 totaling \$36,223.84

A motion was made by Leslie to approve all accounts payable checks, was seconded by Brenda and the vote passed unanimously.

**Payroll checks** numbered 28006 through 28010 and automatic deposits numbered 900001229 through 900001240 for a gross total of \$44,698.32 And benefits of \$19,595.68 for a grand total payroll of \$64,294.00.

A motion was made by Brenda to approve Payroll and Benefits, was seconded by Leslie and the vote passed unanimously.

SUPPLEMENTAL ACCOUNTS PAYABLE RUN FOR Payroll Benefit checks and insurance checks numbered 28056 through 28077 totaling \$58,798.35.

A motion was made by Leslie to pay benefits and insurance, Brenda seconded and the motion passed unanimously.

## **SUPERINTENDENT REPORT**

The superintendent gave an update on the following topics:

- Construction update (plumbing, kitchen)
- Oct. 11th MTSS presentation
- Parent conferences (% attendance) -2
- Enrollment - 66
- Levy preparations
- Senator King visit Wednesday, December 4th @ 11:30am
- Fresh fruits and vegetables grant
- Modernization grant (status)

## **UNFINISHED BUSINESS**

- a. Policy Review
  - i. 2000 series (Instruction) second reading and adoption

A motion was made by Leslie to adopt the 2000 Series (Instruction) with the exception of 2161, 2161P, 2163 and 2163P, Brenda seconded and the motion passed unanimously

- b. Representative Mosbrucker - Skamania School visit - report
- c. Board member appointment - Review candidate and interview
  - i. Mr. Seehafer was interviewed for the board position

A motion was made by Leslie to appoint Bradlee Seehafer as a board member to replace Becky Price due to her resignation, Brenda seconded and the motion passed unanimously.

Bradley was sworn in by Angus and he joined the meeting.

- d. October workshop topics - October 28 @6:30 PM
  - i. Topics will include the Levy and financial outlook

### **NEW BUSINESS**

- a. Policy 3000 series - first reading

First reading delayed until December

- b. Personnel
  - i. Amber Warren - contract change - School Secretary to Office Manager

A motion was made by Brenda to increase salary to second tier and change Amber's title to Office Manager, Leslie seconded and the motion passed unanimously

- c. Annual review and approval highly capable program

A motion was made by Leslie to approve the highly capable program, Bradlee seconded and the motion passed unanimously

### **BOARD MEMBERS OTHER TOPICS**

- a. Community outreach update - discussion
- b. Angus out in November
- c. WSSDA Small Schools Visit team on Tuesday, October 22, 2019 @ 1:00 p.m.
- d. Regional WSSDA meeting October 23rd, 6:00-8:30 p.m. @ Columbia High School, White Salmon
- e. ESD 112 sponsored Legislative Forum scheduled for Friday, November 15 from 10 a.m. - 12:00 p.m. (lunch will follow from 12-1:00 p.m.) We are inviting districts. RSVP by Nov. 8th.

Bradlee expressed interest in attending the Legislative Forum

f. Becky Price reception

Will plan for sometime in January

\*\* Indicates action items

**ADJOURNMENT**

The meeting was adjourned by Angus Anderson at 8:07 PM.

Respectfully submitted,

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Board Chair, Angus Anderson

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Board Secretary, Dr. Ralph Pruitt