

**Skamania School District #2**  
**Regular Scheduled Board Meeting**  
**Minutes**

**August 20, 2025 ~ 6:00-8:00 PM**

**Superintendent's Office**

**Google Meet joining link: <https://meet.google.com/vxj-vadj-rmw>**

**In attendance:**

**Board Members:** Rowdy LaFevers, Cynthia Dominik Medlin, Lisa Young

**Virtually:** Donald Collins (Board Chair), Jeremy Silver

**Staff:** Katie Chavarria - Superintendent, Amber Warren- Office Manager

**Guests:** Ryan Davis, Scott Lewis (Apollo)

**Call to Order**

Donald Collins called the meeting to order at 6:00 p.m.

- Meeting was recorded as per RCW 42.30.035

**Flag Salute**

**Changes to the agenda**

Katie Chavarria noted that one contract requiring modification will be presented later in the meeting.

**Public Comment**

There were no public comments

**Consent Agenda**

- Approval of the July 21st Regular Board Meeting Minutes
- Approval of Bills and Payroll

Lisa Young made a motion to approve the consent agenda. Cynthia Dominik Medlin seconded, and the motion passed unanimously with no further discussion.

## **Unfinished Business**

- HVAC Update

Katie reported that, following her meeting with Zak Tomlinson of Pacifica Law Group, the firm has offered to provide initial start-up services pro bono. This includes reviewing district notes to determine whether a case exists and recommending that an action letter be sent to the contractor outlining the board's findings and requests. She also shared the engagement letter for the board's review.

Katie also reported that the air conditioner in the storage portable is not functional. When it was anticipated that the space might be needed as a classroom, Hunter Davisson inspected the unit and determined it could not be repaired, providing a replacement quote of just under \$20,000. Katie noted that, since the additional classroom space is no longer required, she does not recommend replacing the unit at that cost. Lisa expressed that it is important for all rooms to remain usable. The Board and district agreed to explore less expensive alternatives.

- 2025-26 Board Meeting Dates

Katie noted that meeting on Mondays or Tuesdays would not work for all Board members. The Board agreed to continue holding meetings on Wednesdays at 6:00 p.m., effective September 17th with the option to reevaluate the schedule at a later date if needed. The Board workshop will be September 24th at 6:00 p.m.

- Staffing Update

- Contract Approval ~ Katie Prill

Cynthia made a motion to approve Katie Prill's contract for the 2025-26 school year as written. Rowdy seconded, and the motion passed unanimously with no further discussion.

Katie shared that the contract for one of our staff members had to be revised to add the two professional development days and 5 holidays. The contract was approved at a previous meeting so there is no need to take action. The contract will require a new signature by the Board Chair.

Katie also shared that the district hired a new paraeducator and that contract will be presented at the next board meeting.

## **New Business**

- Apollo Presentation

Ryan Davis and Scott Lewis provided a presentation introducing Apollo Solutions Group and its services.

Apollo Solutions Group (ASG), a division of Apollo Mechanical founded in 1981 and based in Kennewick, WA, specializes in energy savings performance contracts (ESPCs) that fund facility improvements through guaranteed cost savings. Recognized as the 5th largest mechanical contractor in the U.S. by *ENR Magazine* and the safest contractor in Washington for twelve consecutive years, ASG employs over 2,700 people and has secured more than \$200 million in grant funding for clients in recent years.

ASG operates by aligning client goals with financial solutions, using Facility Improvement Measures (FIMs), utility incentives, and DES inter-agency agreements that reduce client risk and eliminate the need for competitive RFPs. Their five-step process—covering investment, measurement and verification, design, analysis, and construction—ensures thorough planning, engineering, and executive-level presentations, all at no upfront cost until project acceptance. ASG positions itself as a partner ready to assist with energy use reviews, feasibility studies, and cost estimates to help clients achieve long-term operational savings and facility improvements.

Katie reported that several new grants were released this week that could benefit the district. She recommended allowing Apollo to assess the district's needs and proceed with applying for the grants. Donald Collins moved to approve an agreement with Apollo to conduct the assessment at no cost to the district. Jeremy Silver seconded, and the motion passed unanimously without further discussion.

- Policy 3241

- 1st Reading

Katie reported that OSPI implemented updated student discipline requirements effective this summer, and districts are now required to revise their discipline policies accordingly. The revised policy was presented for first reading and feedback, along with a draft procedure and supplemental reference documents. Following discussion and clarification provided by Katie, the Board agreed to move the policy forward for second reading at the next meeting

- Policy 1820P

- Board Goal Self-Assessment

Katie provided the Board with the 2024–25 Board goals and a copy of the 1820 Board Self-Assessment Procedure for review in preparation for the September 24th workshop.

- Stipends for Additional Responsibilities

With the consolidation of the superintendent and principal roles, Katie proposed delegating certain responsibilities to other staff members. She shared a document outlining the proposed duties and associated stipends. Donald recommended tentative approval of the stipends as presented, with the understanding they may be re-evaluated in the future if needed.

### **Reports**

- Superintendent's Report - Katie Chavarria

Katie reported that school will begin next week with enrollment at 117 students. The district is fully staffed with the exception of a counselor, a position currently supported through ESD 112. She also shared the levy timeline and noted that a community event is planned for October to thank the community for its support and showcase district programs, which will also be highlighted in the fall newsletter. Upcoming events include the Back-to-School BBQ on August 29 at 5:00 p.m. and a new monthly 'Coffee Corner' beginning the second Friday of each month at 8:00 a.m., providing families an opportunity to meet with the superintendent/principal. Katie further noted that Senate Bill 5009, which allows districts to purchase vans using transportation funds, has passed; however, implementation guidelines have not yet been released, so no action will be taken until further direction is provided.

- Budget Status Report - Donald Collins

Donald reported that, while other districts are facing financial challenges, the district's finances are in good standing. The General Fund was budgeted at \$262,578 and currently stands at \$426,732.54. The ending fund balances are as follows: Capital Projects – \$5,806.37; ASB – \$3,574.96; and Transportation – \$138,893.64

### **Comments from Skamania Board of Directors**

Lisa expressed her excitement for the new school year, highlighting enthusiasm for the students, staff, and recent facility updates. She thanked Amber and Katie for their efforts on the facility improvements. Jeremy and Rowdy LaFevers also shared their excitement for the upcoming school year.

**Executive Session (RCW 42.30.110)**

- Performance Review of an Employee

The Board entered into executive session at 7:37 p.m. with a scheduled return at 7:47 p.m.

The Board returned from executive session at 7:47 p.m., no action was taken.

**Upcoming Dates**

First Day of School

- August 27th

Back to School BBQ

- August 29th

Coffee Corner

- September 12th

**Adjournment**

Rowdy made a motion to adjourn the meeting at 7:47 p.m. Cynthia seconded, and the motion passed unanimously.

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Board Chair, \_\_\_\_\_

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Board Secretary, \_\_\_\_\_