

Skamania School District #2
Regular Scheduled Board Meeting
Minutes
December 17, 2025 ~ 6:00 PM - 8:00 PM
Superintendent's Office
Google Meet joining link: <https://meet.google.com/vxj-vadj-rmw>

In attendance

Board Members: Donald Collins, Lisa Young, Jeremy Silver, Martin "Rowdy" LaFevers

Staff: Katie Chavarria - Superintendent, Amber Warren- Office Manager

Visitor: N/A

Call to Order

Donald Collins called the meeting to order at 6:00 PM

- Meeting was recorded as per RCW 42.30.035

Donald noted that Cynthia Dominik Medlin is not in attendance due to other commitments. This would have been her final meeting as a board director. Donald thanked her for her contributions to our community and wished her the best.

Flag Salute

Changes to the agenda

Katie Chavarria noted that there will be an additional long-term sub contract to approve later in the meeting, making it three.

Public Comment

There were no public comments.

Consent Agenda

- Approval of the November 19th Regular Board Meeting Minutes
- Approval of Bills and Payroll
 - General Funds Check numbers 30730 through 30752 totaling \$33,791.35
 - Payroll and Benefits check numbers 30753 through 30762 totaling \$134,321.21

Lisa Young made a motion to approve the consent agenda as presented. Jeremy Silver seconded, and the motion passed with no further discussion.

Unfinished Business

- Policy 3207: Prohibition of Harassment, Intimidation and Bullying of Students
 - 2nd Reading and Adoption

Katie presented Policy 3207 for adoption, noting there was one small change made as requested during the first reading last month.

Lisa made a motion to adopt Policy 3207 as written. Jeremy seconded, and the motion passed with no further discussion.

- Supplemental Policy Discussion

Katie shared supplemental staff-related policies that address topics similar to those covered in Policy 3207, as requested by the board during the November meeting.

Lisa requested that Policies 5011 and 6513 be brought forward for discussion at the January meeting.

- HVAC Update

Katie shared that an insurance representative for Par-Tech reached out for additional information regarding the district's concerns. The requested documents were provided for review, and she will update the board as more information becomes available.

New Business

- Superintendent's Evaluation

Katie shared that the district does not currently have a procedure in place. She presented sample procedures from other districts for the board's review to help refine the district's evaluation process.

- Personnel
 - Long Term Substitute Contracts
 - Amy Cornish
 - Jess Hopkins
 - Michelle Miller

Katie presented long-term sub contracts for approval, noting that there will be addendums in coming days due to new information brought forward shortly before the meeting.

Rowdy LaFevers made a motion to approve the long-term substitute contracts as written. Lisa seconded, and the motion passed with no further discussion.

- Annual Board Reorganization
 - Chair of the Board

Jeremy made a motion to appoint Donald Collins as Board Chair. Lisa seconded the motion, and it passed with two abstentions.

- Vice Chair of the Board

Donald made a motion to appoint Lisa Young as Vice Chair of the Board. Rowdy seconded the motion and it passed with two abstentions.

- Oath of Office for Re-elected Board Directors

Donald and Jeremy were administered the Oath of Office upon their re-election to the Board of Directors.

- Meet the Board Event

Following the success of last year's event, the Board expressed interest in hosting an annual "Meet the Board" gathering. Discussion centered on scheduling the next event, with consideration given to aligning it with an existing school function. The Board agreed that hosting the event during Literacy Night on March 26 would be ideal.

Reports

- Superintendent's Report - Katie Chavarria

Katie shared updates on several topics, including a request for Board feedback on superintendent goals. She noted that the 2026–27 school calendar is in development and that the district is monitoring decisions made by neighboring districts.

Work on the gravel path leading to the fire department will begin once there is a break in the rain.

She reported that the district's Comprehensive Safety Plan is outdated and currently being updated.

The new handwashing sink is scheduled for installation during winter break.

The pro-levy statement has been received and submitted to the assessor's office.

Katie also shared that a Board vacancy will be effective January 1, with 90 days to fill the position before ESD 112 would appoint a replacement if needed. She asked the Board for feedback on her weekly updates and whether any changes were desired.

Finally, Katie expressed appreciation for the district's staff, noting gratitude for their hard work and dedication this year.

- Budget Status Report - Donald Collins

Donald provided an update on the budget status. The General Fund was projected at \$461,409 , with an actual balance of \$408,187.51. The Capital Projects Fund was projected at \$0, with an actual balance of \$5,816. The Associated Student Body Fund was also projected at \$0, with an actual balance of \$3,580.32. The Transportation Vehicle Fund was projected at \$0, with an actual balance of \$183,661.62.

Comments from Skamania Board of Directors

Lisa shared that the concert was great! It was so wonderful to see all of the families that came to support the students, the clean school, and the HVAC working. Rowdy and the rest of the Board were in agreement.

Executive Session (RCW 42.30.110)

- Performance Review

Donald announced that the board would be entering into executive session at 7:04 PM for 10 minutes.

The Board entered into executive session at 7:04 PM, and returned at 7:15 PM.

Upcoming Dates

- Winter Break
 - December 22nd-January 2nd

Adjournment

Rowdy made a motion to adjourn the meeting at 7:17 PM. Jeremy seconded, and the motion passed unanimously.

Board Chair, _____

Board Secretary, _____