

**Skamania School District #2**  
**Regular Scheduled Board Meeting**  
**Minutes**  
**November 19, 2025 ~ 6:00 PM - 8:00 PM**  
**Superintendent's Office**  
**Google Meet joining link: <https://meet.google.com/vxj-vadj-rmw>**

**In attendance**

**Board Members:** Donald Collins, Cynthia Dominik Medlin, Lisa Young, Jeremy Silver

**Staff:** Katie Chavarria - Superintendent, Amber Warren- Office Manager

**Visitor:** Montse Chang

**Call to Order**

Donald Collins called the meeting to order at 6:00 PM

- Meeting was recorded as per RCW 42.30.035

Donald noted that Martin "Rowdy" LaFevers is not in attendance due to traveling for work. This is an excused absence.

**Flag Salute**

**Changes to the agenda**

Katie Chavarria noted that a board director's resignation will be added under "Unfinished Business," and that the Executive Session will be removed as it is not needed.

**Public Comment**

There were no public comments.

**Consent Agenda**

- Approval of the October 15th Regular Board Meeting Minutes
  - Lisa Young noted three amendments needed for the October 15 minutes. On page 2, under "Levy Information/Update," in the third paragraph, a dollar sign should be added to "22,500" so it reads "\$22,500." Also on page 2, under "New Business," in the first paragraph, the word *for* should appear in quotation marks. On page 3, under "Budget Status Report," the general fund balance should be corrected to read "\$461,409." She also pointed out that the MSOC Funding should be a separate line item on page 4.

- Approval of Bills and Payroll

General Funds Check numbers 30689 through 30718 totaling \$32,870.87

General Funds Check number 30729 in the amount of \$1,309.78

Payroll and Benefits check numbers 30719 through 30728, totaling \$137,634.15

Lisa made a motion to approve the consent agenda with the amendments to the October 15th minutes. Jeremy Silver seconded the motion, and it passed with one abstention due to absence, with no further discussion.

## **Unfinished Business**

- Levy Resolution #11192025 - Adoption

Donald made a motion to adopt the Levy Resolution #11192025 as written. Lisa seconded, and the motion passed with one abstention due to absence, with no further discussion.

Donald requested that the current tax rate be added to the Explanatory Statement. Lisa asked that the title of the Explanatory Statement be updated to “Replacement of Expiring Educational Programs & Operations Levy” to match the title of the Levy Resolution. Katie Chavarria agreed to contact bond counsel to determine whether these edits can be made.

- Pro/Con Committee - Discussion

Katie reported that as of 11/19 there has been no interest from community members in serving on either committee and encouraged the board to consider individuals who may be willing to participate. Donald asked whether the district could post the information on the district’s Facebook page. He will also post on “Nextdoor” and speak with a few neighbors. The district will extend the posting on the district website.

## **New Business**

- Policy 3207: Prohibition of Harassment, Intimidation, and Bullying of Students
  - 1st Reading

Katie explained that the policy language was updated to clarify that it only pertains to harassment, intimidation, and bullying of students. Donald asked whether the revisions originated from WSSDA, and Katie confirmed. Lisa requested that the word *however* be removed from the second paragraph under “Retaliation/False Allegations,” so the sentence reads, “Students or employees will not be disciplined for making a report in good faith.”

- School Improvement Plan Goals for Review

Katie presented three goals for the 2025–26 academic year, based on prior discussions, for the board’s review:

- Improve reading proficiency
- Increase math proficiency
- Strengthen school climate and support social-emotional growth

- Clear Gravel Path to Fire Station - \$1500

Skamania County Fire District #5 has offered to cover half of the \$3,000 cost to clear the evacuation path from the school to the fire department and add gravel to improve safety. This trail is part of the district's emergency preparedness plan and often becomes slippery, making it difficult for pedestrians to use during an emergency.

Cynthia Dominik Medlin made a motion to approve the \$1,500 cost to clear the evacuation path and add gravel. Donald seconded, and the motion passed with one abstention due to absence, with no further discussion.

- Superintendent Goals for Review

Katie presented the superintendent goals for the board's review in preparation for the upcoming superintendent evaluation.

- Plumbing Proposal - Handwashing Sink

The board agreed to approve the installation of a handwashing sink in the school kitchen to meet county health department code requirements, contingent upon the inspector's confirmation that the proposed work will satisfy those requirements.

- Resignation of a Board Director - Cynthia Dominik Medlin

Cynthia submitted her resignation, effective January 1, 2026, to the board. She expressed her appreciation for the opportunity to serve over the past four years and noted that she will miss this chapter. The board unanimously expressed that she will be greatly missed. Her service on the Board of Directors has made a meaningful and positive impact on the district, and the board is deeply grateful for her contributions.

Lisa moved to accept the resignation. Jeremy seconded the motion, which passed with two abstentions due to absence and conflict of interest, as Cynthia could not vote on the acceptance of her own resignation.

## **Reports**

- Superintendent's Report - Katie Chavarria

### **Katie provided updates on several topics:**

- **Par Tech Construction:** A letter has been sent to Par Tech regarding HVAC issues; next steps will be determined upon receiving their response.
- **Teacher Evaluations:** Of the district's eight teachers, two are currently on leave and will not be evaluated at this time. Three of the remaining six are on the comprehensive evaluation cycle, and the others are on the focused cycle. The 5/6 teacher will be evaluated by Cathy Lehmann from Mt. Pleasant.

- **Legislative Forum:** The meeting was held via Zoom, though Katie noted she would have preferred an in-person format. The primary issue discussed was advocating for full MSOC funding.
- **Grants:** The district has applied for several grants aimed at improving the playground, gym floors, and ADA-accessible playground surfacing.
- **Events:** It has been a busy month with successful events. Community Night received positive feedback, the Fall Festival was well attended, and Coffee with the Superintendent offered a valuable opportunity for conversations with parents.

- Budget Status Report - Donald Collins

Donald provided an update on the budget status. He noted that while he would prefer the ending fund balance to come in above projections, overall the district remains in a good position. The General Fund was projected at \$461,409, with an actual balance of \$452,160.80. The Capital Projects Fund was projected at \$0, with an actual balance of \$5,813.53. The Associated Student Body Fund was also projected at \$0, with an actual balance of \$3,578.80. The Transportation Vehicle Fund was projected at \$0, with an actual balance of \$183,595.92.

### **Comments from Skamania Board of Directors**

Donald reiterated that he is sorry to see Cynthia go and expressed appreciation for her contributions. Lisa agreed, adding that Community Night was wonderful and the school looked amazing; she shared how proud she is of the school. She also noted that she will be unable to attend the WSSDA conference this weekend but will provide an update after receiving information from a colleague who will be there. Jeremy also thanked Cynthia for the positive impact she has had during her service on the Board of Directors.

Cynthia noted that she will not be present for the December meeting, but will attend online.

### **Executive Session (RCW 42.30.110)**

There was no need for an executive session.

**Upcoming Dates**

- Last day of Trimester
  - November 21st - Early Release
  
- Thanksgiving Break
  - November 26th-28th
  
- Coffee Corner
  - December 12th - 8am
  
- Holiday Concert
  - December 16th - 6:30pm

**Adjournment**

Cynthia made a motion to adjourn the meeting at 7:44 PM. Jeremy seconded, and the motion passed unanimously.

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Board Chair, \_\_\_\_\_

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Board Secretary, \_\_\_\_\_